
RECRUITING:

ERRA JUNIOR REGULATORY RESEARCH ASSOCIATE

The Energy Regulators Regional Association, an inter-institutional organisation comprising independent energy and water regulatory bodies, is looking for an in-house Junior **Regulatory Research Associate** to join its Budapest team with the objective to enhance regulatory expert knowledge of the Association and member organisations and to expand ERRA's internal know-how and expertise on technical and professional aspects.

Position Overview:

The ERRA Junior Regulatory Research Associate will serve as a full-time ERRA employee working from the ERRA Secretariat's Office (in Budapest, Hungary) in order to guide and support ERRA's various projects. The Research Associate will play a significant role in the development and implementation of the professional content of the in-house research and benchmarking. The Research Associate will also seek to identify donor cooperation opportunities and projects which might fall under ERRA's scope and participate in the project preparation and partnership coordination process.

Required Abilities and Key Attributes:

The job requires a thorough understanding of the energy markets and some experience in energy regulatory issues. The ERRA Junior Regulatory Research Associate shall ideally be able to identify necessary stepping stones and phases for various energy reform processes, including but not limited to tariff methodology, incentivizing renewable energy, grid system expansion and stability, independence and transparency of the regulator, unbundling and accounting, promotion of investment, etc. The position requires strong strategic-planning experience and understanding of reform issues faced by emerging and transitioning economies.

The Research Associate must have strong writing skills and attention to detail. The Research Associate will work with numerous stakeholders and must be able to juggle multiple projects with short deadlines. International travel is required.

Education and Experience:

At least Masters-level education in a related field (Economic, Engineering, Law or Public Policy). Previous experience in regulation is preferred but not considered mandatory.

Duties and Responsibilities:

- Research and identify regulatory topics of interest to ERRA's member base which are likely to affect said members' policy decisions, in close coordination with the ERRA Regulatory Specialist;
- Assume a leading role in drafting regulatory research or position papers and, in doing so, engage/ cooperate with outside consultants when necessary;

- Under the supervision of the ERRA Regulatory Specialist, support the professional work and content of ERRA's Standing Committees (Licensing and Competition, Tariffs and Pricing) and working groups (Customer and Retail Markets, Natural Gas);
- Identify project opportunities, lead the proposal preparation and coordinate with partner organizations and consulting companies during project preparation and delivery;
- In coordination with the ERRA Regulatory Specialist, support the preparation of meeting agendas and training programs, and assist the Secretariat in organizational and technical matters;
- Follow developments in the area of regulation and keep standing committees and working groups informed about trending topics;
- Maintain relationships with current partner organizations and identify new cooperation prospects;
- Provide other support in the day-to-day operations of the Secretariat;
- Serves as a technical resource to the Secretariat, promoting knowledge transfer and learning opportunities for other staff and members;
- Coordinate with ERRA Secretariat team and assist various stakeholders to develop and implement various strategies for all technical projects;
- Provide in-house technical support to member organisations;
- Prepares in-house analyses, background materials, small-scale internal technical reports and presentations;
- Monitors possible donor funding and donor projects;
- Participates in ERRA Presidium Meetings;
- Seeks contacts with possible new member and/or partner organizations;
- May represent ERRA's interest at international events and/or prepare briefing materials for ERRA officers participating on international industry events;
- Stays informed on energy policies of ERRA member countries as well as in the EU/US;
- Takes an active role in maintaining an early warning system of industry changes;
- Supports ERRA's strategy building by understanding current business environment, business needs, including through liaising with internal stakeholders;
- Establishes and maintains contacts with external stakeholders necessary for performance of tasks.

Working Conditions:

- The Research Associate works under the supervision of the Head of the Secretariat and in close coordination with the ERRA Regulatory Specialist
- He/she works in the ERRA Secretariat's Office in Budapest, Hungary. Hungarian citizenship is not a requirement for the position.
- Full-time position
- Employment starts on April 1, 2019
- International travel is required.

Requirements

- At least Masters-level education in a related field (Economic, Engineering, Public Policy, Law)
- Understanding of EU regulatory processes and practices
- Excellent research skills and ability to synthesise and present research data and findings
- Research experience is considered an advantage

- Experience in working with emerging and transitioning economies is desired
- Ability to work closely with colleagues and be part of a small close-knit team
- Fluency in English, both written and oral is a must (knowledge of Hungarian and/or Russian is an advantage)
- Knowledge of an additional major world language is considered an asset
- User level MS Office knowledge

Application Instructions:

Application deadline is March 1, 2019

Applications must be submitted through the following online form:

<https://erranet.org/application-form-regulatory-research-associate/>

Documents to be submitted are as follows:

- Motivation Letter stating salary expectations (in English, no more than 3 pages)
- Professional CV (in English)
- Optional: Recommendation Letter and photo